



## Safeguarding Policy

MTF staff are committed to the highest standards in protecting and safeguarding the welfare of the Children and Young People entrusted into its care at all times.

As part of the ethos of MTF staff are committed to:

- Encouraging and supporting Parents/Carers/Guardians and working in partnership with them.
- Listening to and valuing each individual child or young person.
- Ensuring all children are treated fairly and equally.
- Ensuring that all staff are properly trained and supported.
- Ensuring all staff complete and regularly update Child Protection Course and enhanced CRB checks.

We recognise that some children and young people may be the victims of neglect, physical, sexual or emotional abuse and that the staff of the centre by virtue of their knowledge and contact with children/young people are well placed to identify such abuse and offer support to children/young people in need.

MTF Coaching Academy will help to disseminate general helpful advice on Child Protection to Parents/Carers/Guardians in order to promote the safety of Children/young people in the community via the project manager.

MTF Coaching Academy has a duty to protect the young people in its care. All workers will follow our child protection policy and “at all times show respect and understanding for the rights, safety and welfare of all, and conduct themselves in a way which reflects the principles of the Business”

It is our policy to safeguard the welfare of all young people by protecting them from physical, sexual, neglect and emotional harm. This is implemented through our strategy of:

- **All coaches will be CRB checked**
- **All coaches will attend a child protection course**
- Treat everybody with respect and respecting a young persons' right to personal privacy.
- Encouraging adults and young people to feel comfortable and caring enough to point out attitudes and behaviour they do not like.
- Observing all appropriate safety procedures in any activity you engage in order to protect young people from harm or danger.
- Have compulsory training for workers ensuring our child protection policy is clearly understood and administered by the designated child protection person.

In every situation when working with children and young people it is of up most importance that you remember the following;

**Never be on your own with a Child/Young Person.**

**Do not believe it could never happen to you.**

**Do not promise to keep anything a child may disclose a secret.**

**Always work in an open and visible area where both yourself and the children can be seen.**

### **If you suspect that a young person is being abused**

Tell your line manager/designated child protection person immediately.

Listen, without asking leading questions.

Record and report every facts that support your suspicions on the relevant forms.

You **must** refer (to either line manager / child protection officer Barrie/Mark )

You **must not** investigate.

### **If a young person discloses to you abuse by someone else**

**Do not** promise you will **not tell**; explain that you may have to;

- Allow the young person to speak without interruption, accepting what is said.

- Do not investigate but record the young person's words in their language.
- Do not pass judgement on the disclosure or those involved.
- Advise that you will try and help and support but you must pass this information on.
- Follow the above 4 Steps.
- Record all information as soon as possible and within 24 Hours.
- Refer on to line manager/designated child protection person

### **If you receive an allegation about any adult or yourself**

- Immediately tell your line manager/designated child protection person.
- Record the facts as you know them.
- Ensure that no one is placed in a position, which could cause further compromise.
- Please refer to your FA/NSPCC help line card in your portfolio if you need urgent advice regarding child protection or numbers in the appendix.